# NAPPO Conference Call Report

## Expert Group:
SEEDS-ToBRFV

## Location:
Conference call

## Date:
April 24, 2020

## Chairperson
Edward Podleckis (USDA-APHIS-PPQ)

## Participants:

<table>
<thead>
<tr>
<th>Patricia McAllister (CFIA)</th>
<th>Pamela Ross (CFIA)</th>
<th>Mario Puente Raya (México Ind)</th>
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</thead>
<tbody>
<tr>
<td>Nancy Osterbauer (PPQ)</td>
<td>Vessela Mavrodieva (PPQ)</td>
<td>Geoffrey Dennis (PPQ)</td>
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<td>Kevin Ong (TAMU)</td>
<td>José Manuel Cambrón Crisantos (SENASICA)</td>
<td>Jessica Berenice Valencia Luna (SENASICA)</td>
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<td>Daniela Alejandra Bocanegra Flores (SENASICA)</td>
<td>Beatriz Xoconostle Cázares (CINVESTAV)</td>
<td>Eduardo Garrido (INIFAP)</td>
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<td>Claudio Feulner (Canada Ind.)</td>
<td>Ric Dunkle (US Ind.)</td>
<td>Samantha Thomas (US ind.)</td>
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<td>Marlene Ortiz (Vice-Chair. México Ind.)</td>
<td>Nedelka Marín-Martínez (NAPPO)</td>
<td>Patricia Abad (PPQ)</td>
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<tr>
<td>Steve Côté (CFIA)</td>
<td>Stephanie Bloem (NAPPO)</td>
<td>Alonso Suazo (NAPPO)</td>
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## Summary

### Project:
A pilot for harmonization of diagnostic protocols for seed pests focused on ToBRFV.

### Item 1:
Opening remarks and introduction of Dr. Kevin Ong as a new EG member.

### Consensus:
The ED thanked all members for joining the call and asked Dr. Kevin Ong to introduce himself to the group.

### Item 2:
Nomination and selection of Chair and Vice Chairperson.

### Consensus:
Several nominations were put forth. Dr. Edward Podleckis (PPQ) was selected Chairperson and Dr. Marlene Ortíz Berrocal (AMSAC) was selected Vice Chairperson.

### Item 3:
Document translation and Intranet Portal.

### Consensus:
- At the end of the first call EG members were asked to provide documents relevant to the development of the “Terms of Reference” for this project.
- EG members provided many documents, most of them in English.
- Documents were uploaded to the EG Intranet Portal.
- The Secretariat opted not to translate the documents and confirmed that EG members have good reading comprehension of English.
- However, the Secretariat remains available to translate critical materials as needed.
• The intranet portal will no longer be available once the NAPPO website completes migration to its new platform. The portal is a vulnerable access point to hack into the NAPPO website.
• As a consequence of the above, information exchange will be through email.

Item 3: Begin work on “Terms of Reference” (ToR).

Consensus:
• A generic document was shared with the EG for discussion and to provide the Secretariat’s perspective on the ToRs for the project.
• A section at the end included questions for consideration by the EG.
• All EG members were asked to provide feedback and email their answers to the Secretariat.
• The Secretariat will compile input provided by the EG, translate and share with the group to continue discussions during the next conference call.
• Once completed, the ToR will be reviewed and approved by the NAPPO Management team (Executive Committee and the Advisory and Management Committee).
• Next steps will be for the EG to:
  o conduct the pilot,
  o provide recommendations, and
  o document lessons learned during this process.
• The pilot will serve as a model for future harmonization of seed pest diagnostic protocols and in turn facilitate seed trade in the region.

Item 4: Other subjects

Consensus:
• The work will be conducted remotely.
• Virtual calls should be scheduled once per month or more frequently as needed.
• Call topics will be provided by the Chairperson with assistance from the Vice-Chairperson.
• Critical documents will be translated and shared with the group at least a week before a schedule call.
• Due to the current situation with the COVID-19 pandemic, face-to-face meetings with the group are unlikely. Small sub-groups can be formed to work on specific issues outlined in the ToRs.

Next Steps

<table>
<thead>
<tr>
<th>Responsible Person</th>
<th>Action</th>
<th>Date</th>
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<tbody>
<tr>
<td>EG members</td>
<td>Go through the questions in the reference document to provide thoughts on: The purpose and objectives of this project, The roles and responsibilities of the EG, The target audience.</td>
<td>COB Friday May 8, 2020</td>
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</table>
- Timeline.
- Activities and resources to develop the project.

## Next Meeting

<table>
<thead>
<tr>
<th>Location:</th>
<th>Videoconference (Zoom platform)</th>
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<tr>
<td>Date:</td>
<td>May 27, from 2:00-3:30 pm EDT</td>
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## Proposed Agenda Items

1.