



# NAPPO

North American Plant Protection Organization  
Organización Norteamericana de Protección a las Plantas

## NAPPO Conference Call Report

Expert Group:	ISPM 25 Guidance	
Location:	Zoom video conference	
Date:	January 28, 2022	
Chairperson	Brendon Reardon (APHIS-PPQ)	
Participants:		
Wendy Asbil (CFIA)	Jeffrey Parsons (Canada Industry)	Francisca de la Cruz Martínez (SENASICA)
Neftali Reyes Carranza (SENASICA)	Stephanie Dubon (APHIS-PPQ)	Helen Gerson (CBSA)
Allan Schepens (Canada Industry)	Jeffrey Parsons (Canada Industry)	Erin Stiers (APHIS – PPQ)
Greg Yielding (US Industry)	Stephanie Bloem (NAPPO)	Nedelka Marín-Martínez (NAPPO)
Fan Wang Cahill (APHIS – PPQ)	Alonso Suazo (NAPPO)	
<b>Summary</b>		
Project:	Standardization of responsibilities and actions for safeguarding consignments that have transited one NAPPO country to enter another NAPPO country.	
General comments:	<ul style="list-style-type: none"> <li>• Welcome remarks were provided by the NAPPO TD and the EG chairperson.</li> <li>• The chairperson provided an overview of the project and the EG membership for Mr. Jeffrey Parsons, a new member of the EG (Canada Industry).</li> <li>• Mr. Jeffrey Parsons introduced himself to the EG.</li> <li>• The chairperson encouraged Mr. Parsons to participate in the writing subgroup (WSG) to provide industry perspectives.</li> <li>• The chairperson indicated that the most important challenges are in the cargo and compliance areas, two points that will be addressed in the document.</li> </ul>	
Item 1:	Feedback on the second draft of the guidance document.	
Consensus:	<p>Notes and highlights:</p> <ul style="list-style-type: none"> <li>• The writing group leader (Wendy Asbil) indicated that the EG work can be completed by the end of 2022.</li> <li>• The EG agreed that writing subgroup sessions should be done more frequently, a 3-week interval was suggested.</li> <li>• EG agreed that WSG should focus their work on smaller sections rather than the entire document.</li> <li>• EG agreed to use a “<i>staggered</i>” approach for the WSG work. The EG provides feedback on the sections</li> </ul>	

	<p>previously worked by the WSG while the WSG works on a new section.</p> <ul style="list-style-type: none"> <li>• WSG members indicated they need all the support from the EG providing feedback especially from section 5 to the end of the document.</li> <li>• EG members were encouraged to provide their opinion and comments with respect to using a staggered approach.</li> <li>• Work will be done via email exchange.</li> <li>• Work done by the WSG will be translated by the NAPPO Secretariat and updated versions of the draft will be shared with the EG prior to the video conference with the entire EG.</li> <li>• EG will provide feedback to the updates provided by the WSG. Feedback will be discussed during the videoconference call with the entire EG.</li> <li>• EG agreed that the WSG work for the next video call should focus on sections 1-4 of the document.</li> </ul> <p>Document feedback</p> <p>The chairperson shared a version of the document with feedback for consideration by the WSG.</p> <p>General comments include:</p> <ul style="list-style-type: none"> <li>• Hyperlink words or text in the document.</li> <li>• Ensure to define the acronyms before using them.</li> <li>• Use “verbatim” definitions (as they appear in international standards).</li> <li>• Include specific definitions (<i>i.e.</i>, transshipping and transloading) with examples provided.</li> <li>• Include flowcharts.</li> <li>• Use appropriate formatting and tone in the document.</li> </ul> <p>Specific comments in the draft document were provided by the chairperson and discussed with the EG. The chairperson also added sections to include in the document, including Codes of Federal Regulations (CFRs). These will be considered by the WSG to include in the next draft.</p>
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Other subjects	TD informed the EG that the new Executive member from the US is Mr. Ibrahim Shaqir (APHIS -PPQ).
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<b>Next Steps</b>		
<b>Responsible Person</b>	<b>Action</b>	<b>Date</b>
EG members	Provide comments on the draft document from sections 1-4.	
WSG members	WSG to work on the remaining sections.	

NAPPO Secretariat	Translate work done by the WSG and share it with the EG for feedback.	
<b>Next Meeting</b>		
Location:	Zoom meeting video conference	
Date:	A poll will be sent to the WSG for a video conference in the next 2 weeks. A second poll will be sent to the entire EG later.	
<b>Proposed Agenda Items</b>		
1.		
2.		